



# JEEViKA

An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society  
State Rural Livelihoods Mission, Bihar**



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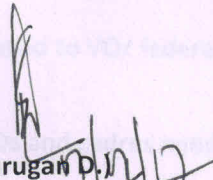
### Office Order towards working with Block Federations

The project is continuing its support in nurturing of block federations. In order to get the functions of federations in sync with the mandate of JEEViKA, following activities needs to be done at the federation level. This can be summarized below as-

1. BPIU and federation will complete the validation of groups as reported, by February '17. It will be the joint responsibility of the federation and BPIU to complete the group validation exercise and update it in the MIS.
2. District will release pending cadre honorarium and administrative fund support to federations immediately, based on functional activities and performance.
3. In reference to the letter no. BRLPS/Project/92/08/1621, dated: 12.07.16, it was envisaged that from July'16 onwards, on monthly basis, block/ district will review the performance of federation and accordingly release the stipulated amount as per the approved budget. This has not been followed by the districts. All DPMs need to follow the instructions given earlier and release stipulated amount as per the monthly progress report of the block federations.
4. After the shifting of cadre, the payment to federation cadre will be released to VO/ federation as per the JEEViKA cadre policy.
5. VO formation, Account opening and basic modular trainings to SHGs, VOs and cadres needs to be completed within 3-months. The support of CRPs can also be taken.
6. The block federation will work according to the block AAP. In the rolling out of AAP through block federation, there should be a proper coordination, support, orientation and training from the BPIU to block federation.
7. There will be a joint meeting of BPIU and federation every month to review the progress and any support the federation needs from BPIU.
8. There will also be a meeting of BPM, President and FDE of federation every month at district level to review the progress made by federations and support given by the BPIU. DPM will ensure this.
9. The exposure visit of President, FDE and concerned BPM needs to be ensured in 2 months in mature CLFs of BRLP. Manger-ICB/ TO will ensure this.
10. DPCU will ensure rolling out of books of accounts at SHG, VO and block federation. This needs to be completed in the next 2 months. Manager-CF/ MF will ensure this.

11. DPCU will ensure initiation of livelihood interventions in the block federation. This needs to be reviewed on a monthly basis. DPM will ensure this.
12. If there are potential CRPs in the block federation, they should be identified by the federation and list to be submitted to BPIU. Further they will be oriented and trained by BPIU/ DPCU and will work on maintaining the quality of CBOs in the area of block federation and can also be involved in the CRP rounds in a district.
13. In the line with the CLF policy, a one-time establishment cost of ₹ 1, 19,000/- (One lakh nineteen thousand rupees) only will be given to federation. The procurement needs to be done in the next 2 months as per the community procurement norms.
14. BPIU will also recommend DPCU for ICF and RF support to SHGs. As per the fund availability, DPCU will provide RF and differential amount of ICF to federation promoted SHGs. In this light, BPM participation in BLF monthly BoD meeting, cadre review meeting, training etc. is necessary. Before disbursement of CIF and CID, an agreement needs to be done as per the financial protocol of JEEViKA.
15. The federation nurtured SHGs will give ₹ 10/- per SHG per month as a contribution to VO towards payment of cadres till time of receiving of ICF/ RF from the project. In the next 6 months, SHGs who have received ICF from WDC or will receive ICF or RF support from JEEViKA will provide contribution to VOs and VOs to Federation as per the JEEViKA CBO policy.

All DPMs are directed to speed up the process of assimilation of block federation into JEEViKA and work with them in a more meaningful manner.

  
(Balamurugan D.)

Chief Executive Officer-Cum-State Mission Director

Copy to:

1. All DPMs/ Thematic Managers/ FMs/ Manager-ICBs/ TOs.
2. All PCs/ SPMs/ SFMs/ PMs/ AFMs.
3. OSD/ Director/ CFO/ PS/ PO/ AO.
4. All Block Federations.
5. IT Section.
6. Concerned File.